

WRWSD Board of Trustees Monday Meeting – 5/27/25

President Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Feil, Harper, Kost, Levermore, Wales, Mgr. Wilkin, Supt. Wilson

Absent: Moore was excused.

Minutes: A motion was made by Armstrong and seconded by Wales to approve the 5/10/25 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Levermore):

- A WRWSD Trustee position will be opening in July. President Levermore will be making the first announcement, per WRWSD bylaws, at the meeting on June 14th. After that time, interested parties should fill out an application for consideration. The search committee has identified two members that may be interested in serving.
- President Levermore received a note from a member(s) questioning the billing of WRWSD water and sewer rates during the off-season when no one is using those services. The Board discussed the note and pointed to the WPOA and WRWSD language below.
 - Article Section 8.2. of the WRWSD Rules & Regulations states: "...vacant dwellings: b) Owner shall be responsible for the minimum monthly water/sewer charge."
 - RESTRICTIVE COVENANTS LAKE WAYNOKA SUBDIVISION, BROWN COUNTY, OHIO (at the end of the CODE online) states: SANITARY SPECIFICATIONS: Article 4: "...pursuant to ORC 6119.06(AA), each dwelling or other building containing sanitary facilities shall be connected to the sanitary sewer system operated by the Waynoka Regional Water and Sewer District (the "WRWSD"), its successors or assigns, and thereafter Grantee, his heirs, executors, or assigns shall pay a minimum sewer service fee per month regardless of use. [As amended 09-10-2022]"
 - RESTRICTIVE COVENANTS LAKE WAYNOKA SUBDIVISION, BROWN COUNTY, OHIO (at the end of the CODE online) states: POTABLE WATER AVAILABILITY USAGE: Article 9: "...the District, its successors or assigns, pursuant to ORC 6119.06 (AA), upon receiving a written request and the current water tap fee will install a water service connection from the main to the Grantee's lot line, and thereafter Grantee, his heirs, executors or assigns shall pay a minimum water service fee per month, regardless of use, in lieu of and in the same manner as the water availability charge. [As amended 09-10-2022]"

Treasurer's Report (Feil): Mgr. Wilkin passed out the profit/loss statement for review. It is current as of end of day, May 27, 2025.

Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):

- Water and Sewer Taps: We are inundated with orders for tap installations. We are doing our best to keep up with demand but the weather is not cooperating some days.
- GAC Filter Media Replacement: The carbon needs to be replaced in the GAC filter. The carbon helps with taste and odor of our water and reduces PFAS chemicals (forever chemicals). Typically, the carbon lasts several years but, unfortunately, traps manganese from our surface water thus reducing the carbon's lifespan. The cost to replace the carbon is almost \$53,000. The Board will make a motion at Saturday's meeting to approve the funds from reserves and asked Supt. Wilson to schedule the project. DLZ recommended to add another system to pre-filter the water coming into the GAC filter. There is a grant available to help with the cost and we will be applying for it.
- Chemical Storage Area Planning: DLZ is creating a design to submit to the EPA. Currently, our employees empty 50-gallon drums into the tanks which is very hazardous. The chemical storage area would allow tankers to come in and pump the chemicals directly into the storage tanks which will protect our employees.
- We are still switching to BCRW on the weekend and holidays. There is not much of a cost difference when Supt. Wilson ran the numbers considering employee overtime pay.
- Supt. Wilson informed the Board that the Class I Operator pay was significantly increased in the surrounding area.
- There continues to be a direct correlation between rainfall and the amount of wastewater received in the plant pointing to sump pumps and drains being illegally dumped into our sewer system.
- Financial Signature Threshold: Mgr. Wilkin asked the Board to consider raising the amount for which he can sign a check. Currently, it is \$1,500 and anything over that amount requires a second signature from the President or Treasurer. The Board considered raising it to \$5,000 but will discuss it in more detail at the next workshop.

- **Grinder Pumps:** The Board discussed the cost of grinder pumps. We received an order of 21 and only a few remain for new home installations. This does not account for replacing broken and antiquated grinder pumps at current homes. In an effort to reduce shipping costs, large orders must be made and typically takes 2-3 months to receive. Unsold spec homes equals delays in receiving our money to purchase more grinder pumps. We can't keep covering the cost. The Board discussed the cost of installing a septic system outside the lake which is in the vicinity of \$50,000 and that is just for wastewater. The cost of a grinder pump, water tap and sewer tap is \$18,000 for Lake Waynoka. More discussion occurred about researching other lake communities experiencing rapid growth and what they are doing, the capacity of our current WRWSD infrastructure, exploring BCRW as a water option in the future and limiting the amount of grinders available each year among other things. In the end, the Board made a motion to increase water tap fees, sewer tap fees and grinder pump fees. *See Motion #2025-17 below.*

Old Business: None

New Business: None

Motions and Resolutions: Motion #2025-17 was made by Armstrong and seconded by Feil to increase the water tap fee to \$10,000, increase the sewer tap fee to \$10,000 and increase the grinder pump fee to \$30,000 effective immediately, May 27, 2025. A roll call vote was taken and the motion passed unanimously. ***Trustee Kost left the meeting early and was not present during the motion roll call vote. ***

Board Member Concerns: Secretary Wales asked to revisit WRWSD infrastructure limitations at the next workshop. Mgr. Wilkin and Supt. Wilson will be meeting with BCRW this week and DLZ is researching surface water capacity. This will give us more detailed information for discussion.

Adjournment: The motion to adjourn was made by Wales and seconded by Armstrong. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:30pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary